



AGENDA
for the Board of Trustees
of the Town of Palisade, Colorado
341 W 7th Street (Palisade Civic Center)

April 26, 2022

6:00 pm Regular Meeting

A live stream of the meeting may be viewed at:

<https://youtu.be/qpNAtydINW4>

- I. **REGULAR MEETING CALLED TO ORDER AT 6:00 pm**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ROLLCALL**
- IV. **AGENDA ADOPTION**
- V. **ANNOUNCEMENTS**
 - A. **PUBLIC COMMENT REMINDER:** All emails sent to the Town Clerk for public comment on a specific agenda item prior to the day packets are published will be included in the staff report. Emails received after the packets are posted will be forwarded to the Board of Trustees. Any member of the public who wishes to have a statement or email read into the Minutes is required to appear in person and make said statements to the Board directly.
 - B. **Town Clean-Up Day** is May 21, 2022, from 8:00 am – 12:00 pm (or when the dumpsters fill) at Riverbend Park
- VI. **PRESENTATIONS**
 - A. **Proclamation: Teacher Appreciation Week** – Presented by Trustee Somerville
- VII. **PUBLIC COMMENT**

All those who wish to speak during public comment must sign up on the sheet provided outside the boardroom doors. Please keep comments to 3 MINUTES OR LESS, and state your name and address. Neither the Board of Trustees nor staff will respond to comments at this time. The Board may direct staff to look into specific comments to bring back as an Agenda item at a future meeting.
- VIII. **TOWN MANAGER REPORT**
- IX. **CONSENT AGENDA**

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a

single motion. The public or any Board Member may ask that an item be removed from the Consent Agenda for individual consideration.

A. Expenditures

- Approval of Bills from Various Town Funds – April 7, 2022 – April 21, 2022

B. Minutes

- Minutes from April 12, 2022, Regular Board of Trustees Meeting

X. REMARKS AND PRESENTATION FOR OUTGOING TRUSTEE SUSAN L'HOMMEDIEU

10 MINUTE RECESS

XI. WELCOME AND SWEAR IN NEW BOARD MEMBERS

- **OATH OF OFFICE: Jamie Somerville, Nicole Maxwell, Stan Harbaugh**

XII. ROLLCALL

XIII. NEW BUSINESS

A. Boards/Committees Appointments

The Board of Trustees will choose who will represent the Town of Palisade on the following Boards and/or Committees:

1. Fire Authority

Current Representative: Trustee Somerville and Trustee Carlson

- a. Board Discussion
- b. Decision - Motion, Second, and Rollcall Vote

2. GVRTC – Grand Valley Regional Transportation Committee

Current Representative: Mayor Mikolai

- a. Board Discussion
- b. Decision - Motion, Second, and Rollcall Vote

3. TAB – Tourism Advisory Board

Current Representative: Trustee Turner

- a. Board Discussion
- b. Decision - Motion, Second, and Rollcall Vote

4. Palisade Chamber of Commerce Board

Current Representative: Trustee Somerville

- a. Board Discussion
- b. Decision - Motion, Second, and Rollcall Vote

5. Colorado West Land Trust

Current Representative: Trustee Somerville

- a. Board Discussion
- b. Decision - Motion, Second, and Rollcall Vote

6. One Riverfront Commission

Current Representative: Mayor Pro-Tem Chase

- a. Board Discussion
- b. Decision - Motion, Second, and Rollcall Vote

7.CML – Colorado Municipal League

Current Representative: Trustee Carlson

- a. Board Discussion
- b. Decision - Motion, Second, and Rollcall Vote

8. AGNC – Associated Governments of Northwest Colorado

Current Representative: Town Manager Hawkinson

- a. Board Discussion
- b. Decision - Motion, Second, and Rollcall Vote

B. Appointment of Mayor Pro-Tem

The Board of Trustees will appoint a Mayor-Pro-Tem per Palisade Municipal Code Article II, Section 2-24.

- 1. Staff Presentation
- 2. Board Discussion
- 3. Decision - Motion, Second, and Rollcall Vote

C. Resolution 2022-09 Reappointing Town Officers

The Board of Trustees will consider Resolution 2022-09 reappointing Town Officers.

- 1. Staff Presentation
- 2. Board Discussion
- 3. Decision - Motion, Second, and Rollcall Vote

D. Contract for the Palisade Comprehensive Plan Consultant

The Board of Trustees will consider directing the Town Manager to enter into a contract with Community Planning Strategies, LLC to be the consultant for the Palisade Comprehensive Plan update.

- 1. Staff Presentation
- 2. Board Discussion
- 3. Decision - Motion, Second, and Rollcall Vote

XIV. OPEN DISCUSSION

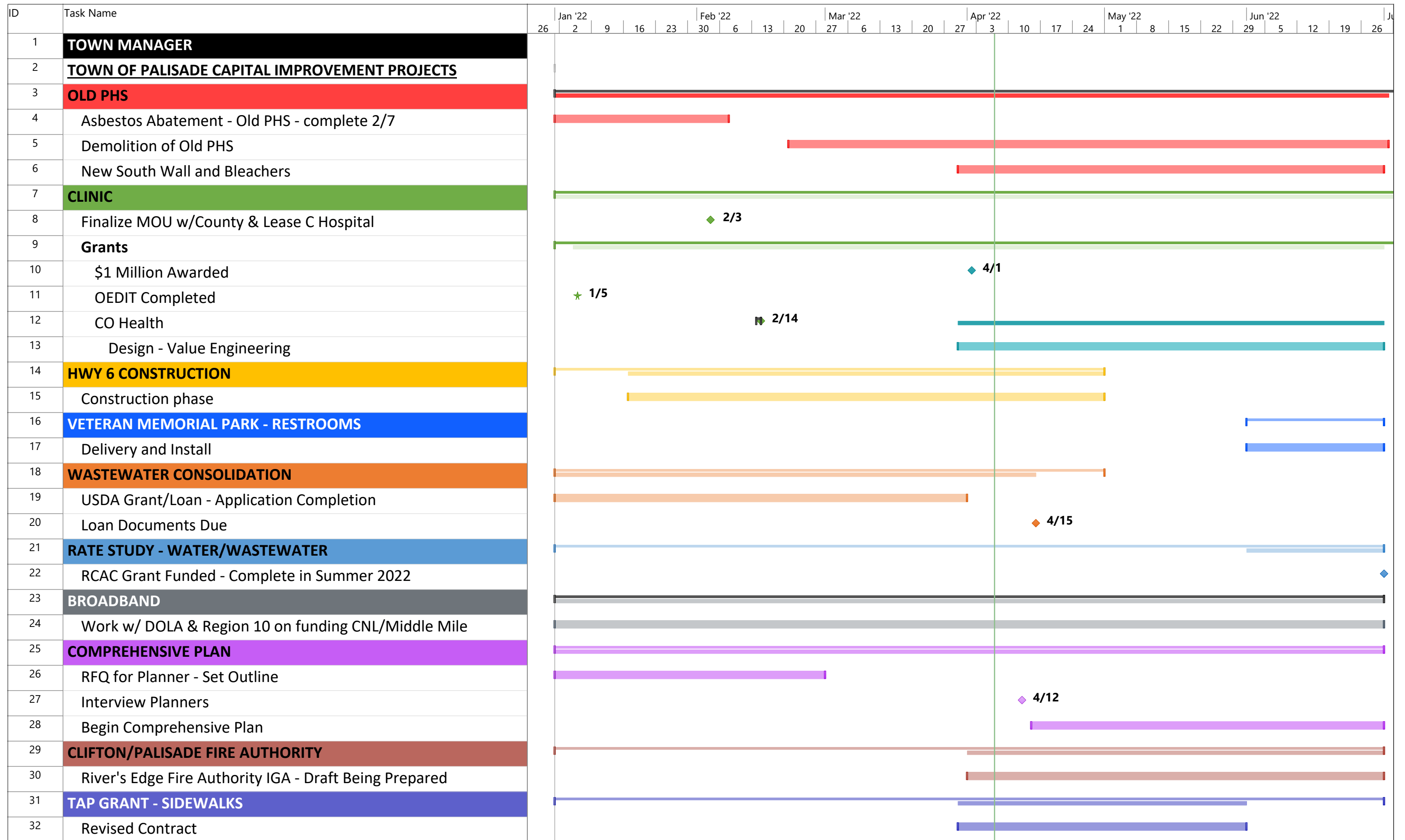
This is a chance for the Board of Trustees to voice concerns, opportunities, or other important topics, not on the Agenda. Each Trustee will be held to a limit of three (3) minutes apiece to speak.

XV. COMMITTEE REPORTS

XVI. ADJOURNMENT

XVII. WORK SESSION

To discuss Clinic cost





175 E 3rd Street
P.O. Box 128
Palisade, CO 81526

Phone: (970) 464-5602
Fax: (970) 464-5609
palisade.colorado.gov

EXPENDITURES - APPROVAL BY DEPARTMENT

Council Meeting Date – Apr 26, 2022

Date Range of Payables – Apr 7, 2022 – Apr 21, 2022

Report Criteria:

Invoices with totals above \$0 included.

Paid and unpaid invoices included.

Invoice Detail.Input date = 04/07/2022-04/21/2022

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
SUNDAY MARKET REFUNDS	BUS LIC REF -	BUSINESS LICENSE REFUND	04/14/2022	10.00	.00		
UTILITY REFUNDS	ACCT # 4.0450	REFUND CHECK	04/13/2022	128.08	128.08	04/13/2022	
UTILITY REFUNDS	ACCT # 5.0285	REFUND CHECK	04/13/2022	104.09	104.09	04/13/2022	
RECREATION PROGRAM REFU	2022.07.04 - C	COMM CENTER REFUND	04/07/2022	125.00	125.00	04/13/2022	
Total :				367.17	357.17		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
ADMINISTRATION							
FRASIER, KELI	04.21.2022	MILEAGE REIMBURSEMENT - 2	04/21/2022	111.38	.00		
OFFICE DEPOT	239014919001	OFFICE SUPPLY - ADMIN	04/15/2022	110.30	.00		
OFFICE DEPOT	239014923001	OFFICE SUPPLY - ADMIN	04/14/2022	53.99	.00		
PINNACOL ASSURANCE COMP	112	Workers Comp	12/11/2021	193.92	193.92	01/31/2022	
PINNACOL ASSURANCE COMP	113	Workers Comp	03/11/2022	193.96	193.96	03/31/2022	
CENTURY LINK	04.01.2022	9016 - ADMIN. FAX	04/01/2022	110.33	110.33	04/13/2022	
TROPHY CASE, THE	80994	OUTGOING BOARD/COMMISSI	04/15/2022	142.90	.00		
XCEL ENERGY	775553741	ADMINISTRATION LIGHTS	04/13/2022	540.72	.00		
MUNICIPAL CODE CORPORATI	00371499	CODIFYING the PALISADE MUNI	03/31/2022	980.00	.00		
J-U-B ENGINEERS	0151606	ADMIN PRO SERVICES	04/11/2022	3,098.94	.00		
TRANSDEV	970-0422PL	GVT IGA 2ND QTR - 2022	04/14/2022	7,259.75	.00		
MATTSON, DEBORAH	04.21.2022	MILEAGE REIMBURSEMENT - 2	04/21/2022	111.38	.00		
MATTSON, DEBORAH	2022.04.05 - P	2022 - POSTAGE REIMBURSEM	04/05/2022	7.38	7.38	04/07/2022	
CITY OF FRUITA	3777485	ELECTION EXPENSES - 2022	04/13/2022	1,373.50	.00		
MICHELLE KOPASZ	04.14.2022	ELECTION - MILEAGE	04/14/2022	55.68	.00		
COLUMN SOFTWARE, PBC	4E284DA7-009	NOTICE - LIQUOR LICENSE	04/13/2022	11.13	.00		
COLUMN SOFTWARE, PBC	4E284DA7-010	NOTICE - LIQUOR LICENSE	04/14/2022	10.16	.00		
COLUMN SOFTWARE, PBC	4E284DA7-010	PUBLIC NOTICE - APRIL 2022 E	04/15/2022	12.58	.00		
COLUMN SOFTWARE, PBC	4E284DA7-010	NOTICE - LIQUOR LICENSE	04/18/2022	18.39	.00		
SPECTRUM	108289601040	IT CHARGES - COMMUNITY CE	04/01/2022	119.99	.00		
SPECTRUM	126548301020	ADMIN PHONE	02/01/2022	506.35	506.35	04/08/2022	
SPECTRUM	126548301030	ADMIN PHONE	03/01/2022	506.35	506.35	04/08/2022	
SPECTRUM	126548301040	ADMIN PHONE	04/01/2022	506.35	506.35	04/08/2022	
AMAZON CAPITAL SERVICES	16K9-1NJ1-CQ	ADMIN - OPERATING	04/01/2022	3,043.95	.00		
AMAZON CAPITAL SERVICES	1GXJ-L4JQ-JK	ADMIN - OPERATING	04/01/2022	78.45	.00		
AMAZON CAPITAL SERVICES	1MPY-TG6T-M	ADMIN - OPERATING - CREDIT	04/01/2022	2,794.40-	.00		
AT&T MOBILITY LLC	287313337970	TOWN MANAGER	03/20/2022	42.00	.00		
AT&T MOBILITY LLC	287313337970	PENDING CREDIT	03/20/2022	387.02	.00		
Total ADMINISTRATION:				16,792.45	2,024.64		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
COMMUNITY DEVELOPMENT							
PINNACOL ASSURANCE COMP	112	Workers Comp	12/11/2021	155.14	155.14	01/31/2022	
PINNACOL ASSURANCE COMP	113	Workers Comp	03/11/2022	155.17	155.17	03/31/2022	
J-U-B ENGINEERS	0151606	COMM DEV - GENERAL	04/11/2022	42.00	.00		
WIDEGREN, TODD	2022.02.07	CELL PHONE REIMBURSEMEN	02/07/2022	600.00	.00		
AT&T MOBILITY LLC	287313337970	PLANNING GIS	03/20/2022	11.82	.00		
Total COMMUNITY DEVELOPMENT:				964.13	310.31		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
TOURISM FUND							
SLATE COMMUNICATIONS, LLC	2618	5245 - TAB - MARKETING	03/31/2022	742.57	.00		
SLATE COMMUNICATIONS, LLC	2618	5247 - TAB - MARKETING	03/31/2022	1,237.62	.00		
SLATE COMMUNICATIONS, LLC	2618	5249 - TAB - MARKETING	03/31/2022	2,871.29	.00		
SLATE COMMUNICATIONS, LLC	2618	5250 - TAB - MARKETING	03/31/2022	3,465.35	.00		
SLATE COMMUNICATIONS, LLC	2618	5255 - TAB - MARKETING	03/31/2022	1,683.17	.00		
ROBYN M S SANDOVAL	4.15.2022	TAB - OFFLINE MARKETING	04/15/2022	500.00	.00		
Total TOURISM FUND:				10,500.00	.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
RECREATION							
PINNACOL ASSURANCE COMP	112	Workers Comp	12/11/2021	168.07	168.07	01/31/2022	
PINNACOL ASSURANCE COMP	113	Workers Comp	03/11/2022	168.10	168.10	03/31/2022	
SLATE COMMUNICATIONS, LLC	2617	BGF MARKETING	03/31/2022	10,000.00	.00		
AMAZON CAPITAL SERVICES	1VH6-JDXJ-LC	RECREATION - BLUEGRASS - S	04/01/2022	386.58	.00		
AMAZON CAPITAL SERVICES	1VH6-JDXJ-LC	RECREATION - BLUEGRASS - S	04/01/2022	68.22	.00		
IMPERIAL BAG & PAPER CO LL	4297935	RECREATION - BGF - SUPPLIES	03/30/2022	5,515.44	.00		
IMPERIAL BAG & PAPER CO LL	4303642	RECREATION - BGF - SUPPLIES	04/06/2022	.00	.00		
IMPERIAL BAG & PAPER CO LL	4303651	RECREATION - BGF - SUPPLIES	04/06/2022	9,447.68	.00		
IMPERIAL BAG & PAPER CO LL	4305470	RECREATION - BGF - SUPPLIES	04/08/2022	1,433.92-	.00		
IMPERIAL BAG & PAPER CO LL	4308861	RECREATION - BGF - SUPPLIES	04/13/2022	3,489.20	.00		
Total RECREATION:				27,809.37	336.17		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
COURT							
PINNACOL ASSURANCE COMP	112	Workers Comp	12/11/2021	29.09	29.09	01/31/2022	
PINNACOL ASSURANCE COMP	113	Workers Comp	03/11/2022	29.09	29.09	03/31/2022	
Total COURT:				58.18	58.18		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
POLICE							
PINNACOL ASSURANCE COMP	112	Workers Comp	12/11/2021	1,228.18	1,228.18	01/31/2022	
PINNACOL ASSURANCE COMP	113	Workers Comp	03/11/2022	1,228.40	1,228.40	03/31/2022	
CENTURY LINK	04.01.2022	1343 - TOWN HALL INTERNET-R	04/01/2022	164.25	164.25	04/13/2022	
CENTURY LINK	04.01.2022	1343 - PD INTOXICATOR PORTI	04/01/2022	35.00	35.00	04/13/2022	
WESTERN SLOPE CENTER FO	1448	PROFESSIONAL SERIVCES	03/01/2022	75.00	.00		
WILD FLOWER, THE	000056	FLOWERS - PD	04/07/2022	65.62	.00		
COOP COUNTRY	246874	PD CAR WASH	04/06/2022	2.56	.00		
COOP COUNTRY	247023	PD CAR WASH	04/13/2022	2.00	.00		
PROSAFE	30947	PD- UNIFORMS ALTERATIONS/	04/11/2022	30.00	.00		
PROSAFE	30951	PD- UNIFORMS ALTERATIONS/	04/13/2022	24.00	.00		
AMAZON CAPITAL SERVICES	1MPY-TG6T-J	PD - OPERATING	04/01/2022	12.99	.00		
AMAZON CAPITAL SERVICES	1MPY-TG6T-J	PD - OPERATING	04/01/2022	8.59	.00		
AMAZON CAPITAL SERVICES	1MPY-TG6T-J	PD - OPERATING	04/01/2022	5.98	.00		
AMAZON CAPITAL SERVICES	1MPY-TG6T-J	PD - SMALL EQUIPMENT	04/01/2022	14.97	.00		
AMAZON CAPITAL SERVICES	1MPY-TG6T-J	PD - OPERATING	04/01/2022	59.95	.00		
AMAZON CAPITAL SERVICES	1MPY-TG6T-J	PD - OPERATING - SHIPPING C	04/01/2022	3.97	.00		
RHINEHART OIL CO., LLC	IN-754251-22	PD - GAS/DIESEL	04/08/2022	125.36	.00		
RHINEHART OIL CO., LLC	IN-762011-22	PD - GAS/DIESEL	04/13/2022	58.43	.00		
RHINEHART OIL CO., LLC	IN-766439-22	PD - GAS/DIESEL	04/15/2022	192.79	.00		
AT&T MOBILITY LLC	287313337970	POLICE CELL PHONES	03/20/2022	518.01	.00		
AT&T MOBILITY LLC	287313337970	POLICE DATA	03/20/2022	23.64	.00		
Total POLICE:				3,879.69	2,655.83		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
CEMETERY							
GOODWIN SERVICE, INC.	T437	TOILET CLEANING - CEMETER	04/01/2022	60.00	.00		
PINNACOL ASSURANCE COMP	112	Workers Comp	12/11/2021	122.82	122.82	01/31/2022	
PINNACOL ASSURANCE COMP	113	Workers Comp	03/11/2022	122.84	122.84	03/31/2022	
XCEL ENERGY	775553741	CEMETERY LIGHTS	04/13/2022	82.60	.00		
RHINEHART OIL CO., LLC	IN-754251-22	CEMETERY - GAS/DIESEL	04/08/2022	51.02	.00		
RHINEHART OIL CO., LLC	IN-762011-22	CEMETERY - GAS/DIESEL	04/13/2022	12.25	.00		
RHINEHART OIL CO., LLC	IN-766439-22	CEMETERY - GAS/DIESEL	04/15/2022	54.12	.00		
Total CEMETERY:				505.65	245.66		

Report dates: 1/1/2010-12/31/2022

Apr 21, 2022 02:45PM

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
FIRE / EMS							
MESA COUNTY LANDFILL	29268	HAZARDOUS MATERIALS DISP	04/20/2022	599.50	.00		
PINNACOL ASSURANCE COMP	112	Workers Comp	12/11/2021	1,745.30	1,745.30	01/31/2022	
PINNACOL ASSURANCE COMP	113	Workers Comp	03/11/2022	1,745.62	1,745.62	03/31/2022	
CENTURY LINK	04.01.2022	4735 - FIRE INTERNET	04/01/2022	163.30	163.30	04/13/2022	
CENTURY LINK	04.01.2022	9913 - FIRE ALARM	04/01/2022	278.72	278.72	04/13/2022	
CENTURY LINK	04.01.2022	0032 DATA - FIRE ALERT SYS.	04/01/2022	375.00	375.00	04/13/2022	
CENTURY LINK	04.01.2022	0032 PHONE - FIRE ALERT SYS.	04/01/2022	2,365.03	2,365.03	04/13/2022	
TWO-WAY COMMUNICATIONS	20-00741	FD- RADIO MAINTENANCE	02/22/2022	95.00	95.00	04/07/2022	
TWO-WAY COMMUNICATIONS	20-00741	FD- RADIO MAINTENANCE - TR	02/22/2022	48.75	48.75	04/07/2022	
TWO-WAY COMMUNICATIONS	20-00741	FD- RADIO MAINTENANCE - MIL	02/22/2022	24.00	24.00	04/07/2022	
XCEL ENERGY	775553741	FIRE/EMS LIGHTS	04/13/2022	857.70	.00		
HARTMAN BROTHERS, INC	368030	FD - OXYGEN	03/28/2022	41.10	41.10	04/07/2022	
HARTMAN BROTHERS, INC	368030	FD - OXYGEN - HAZMAT CHAR	03/28/2022	4.25	4.25	04/07/2022	
HARTMAN BROTHERS, INC	368030	FD - OXYGEN - FUEL SURCHAR	03/28/2022	6.00	6.00	04/07/2022	
RHINEHART OIL CO., LLC	IN-754251-22	FD/EMS - GAS/DIESEL	04/08/2022	419.80	.00		
RHINEHART OIL CO., LLC	IN-762011-22	FD/EMS - GAS/DIESEL	04/13/2022	7.54	.00		
RHINEHART OIL CO., LLC	IN-766439-22	FD/EMS - GAS/DIESEL	04/15/2022	248.30	.00		
AT&T MOBILITY LLC	287313337970	FIRE CELL PHONES	03/20/2022	140.01	.00		
AT&T MOBILITY LLC	287313337970	FIRE HOTSPOTS	03/20/2022	622.76	.00		
Total FIRE / EMS:				9,787.68	6,892.07		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
EMS							
HONNEN EQUIPMENT CO.	1363495	SHARED DEPT EXPENSES	04/06/2022	459.76	.00		
HONNEN EQUIPMENT CO.	1363499	SHARED DEPT EXPENSES	04/06/2022	214.33	.00		
WESTERN IMPLEMENT	IN94537	SHARED EXPENSES	04/06/2022	788.66	.00		
WESTERN IMPLEMENT	IN96395	SHARED EXPENSES	04/14/2022	641.14	.00		
COOP COUNTRY	246875	PW CAR WASH	04/06/2022	8.00	8.00	04/13/2022	
AMAZON CAPITAL SERVICES	1VH6-JDXJ-LC	SHARED EXPENSES - STREET	04/01/2022	27.82	.00		
AMAZON CAPITAL SERVICES	1VH6-JDXJ-LC	SHARED EXPENSES - STREET	04/01/2022	26.32	.00		
AMAZON CAPITAL SERVICES	1VH6-JDXJ-LC	SHARED EXPENSES - STREET	04/01/2022	10.99	.00		
AMAZON CAPITAL SERVICES	1VH6-JDXJ-LC	SHARED EXPENSES - STREET	04/01/2022	10.71	.00		
AMAZON CAPITAL SERVICES	1VH6-JDXJ-LC	SHARED EXPENSES - STREET	04/01/2022	15.10	.00		
THADDEUS N CHRISTIAN	2022.04.14	SHARED EXPENSES - TRUCK T	04/14/2022	400.00	.00		
Total EMS:				2,602.83	8.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
STREETS							
PINNACOL ASSURANCE COMP	112	Workers Comp	12/11/2021	271.49	271.49	01/31/2022	
PINNACOL ASSURANCE COMP	113	Workers Comp	03/11/2022	271.54	271.54	03/31/2022	
XCEL ENERGY	773966522	STREET LIGHTS	04/01/2022	2,852.77	.00		
XCEL ENERGY	775229104	307 MAIN -CHARGING STATION	04/11/2022	37.76	.00		
XCEL ENERGY	775553741	STREET LIGHTS	04/13/2022	199.37	.00		
RHINEHART OIL CO., LLC	IN-754251-22	STREETS - GAS/DIESEL	04/08/2022	127.56	.00		
RHINEHART OIL CO., LLC	IN-762011-22	STREETS - GAS/DIESEL	04/13/2022	30.63	.00		
RHINEHART OIL CO., LLC	IN-766439-22	STREETS - GAS/DIESEL	04/15/2022	135.30	.00		
DANA SAFETY SUPPLY, INC	427516-B	STREETS - TRAFFIC CONTROL	02/09/2022	7,213.75	.00		
AT&T MOBILITY LLC	287313337970	STREETS	03/20/2022	53.82	.00		
Total STREETS:				11,193.99	543.03		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
WATER							
COLORADO BUSINESS PRODU	2754	UTILITY BILL POST CARDS	04/15/2022	614.33	.00		
PINNACOL ASSURANCE COMP	112	Workers Comp	12/11/2021	452.49	452.49	01/31/2022	
PINNACOL ASSURANCE COMP	113	Workers Comp	03/11/2022	452.57	452.57	03/31/2022	
CENTURY LINK	04.01.2022	7148 - CARETAKER RESERVOI	04/01/2022	64.96	64.96	04/13/2022	
XCEL ENERGY	775230468	175 1/2 E. 3RS - BULK WATER S	04/11/2022	112.45	.00		
XCEL ENERGY	775553741	WATER LIGHTS	04/13/2022	504.59	.00		
PLATINUM TOWING, LLC.	22-28088	VEHICLE TOWING - WATER DIS	04/05/2022	184.25	.00		
SPECTRUM	126548301020	WATER PHONE	02/01/2022	116.85	116.85	04/08/2022	
SPECTRUM	126548301030	WATER PHONE	03/01/2022	116.85	116.85	04/08/2022	
SPECTRUM	126548301040	WATER PHONE	04/01/2022	116.85	116.85	04/08/2022	
AMAZON CAPITAL SERVICES	1XY6-4LKQ-PY	WATER - OPERATING SUPPLIE	04/01/2022	111.78	.00		
RHINEHART OIL CO., LLC	IN-754251-22	WATER - GAS/DIESEL	04/08/2022	178.58	.00		
RHINEHART OIL CO., LLC	IN-762011-22	WATER - GAS/DIESEL	04/13/2022	42.88	.00		
RHINEHART OIL CO., LLC	IN-766439-22	WATER - GAS/DIESEL	04/15/2022	189.41	.00		
HONK-KEY LOCK & SAFE LLC	2339	WATER TREATMENT - WATERS	04/13/2022	525.00	.00		
AT&T MOBILITY LLC	287313337970	WATER	03/20/2022	.00	.00		
Total WATER:				3,783.84	1,320.57		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
SEWER PLANT							
PINNACOL ASSURANCE COMP	112	Workers Comp	12/11/2021	122.82	122.82	01/31/2022	
PINNACOL ASSURANCE COMP	113	Workers Comp	03/11/2022	122.84	122.84	03/31/2022	
CENTURY LINK	04.01.2022	1319 - SEWER & CALL OUT	04/01/2022	155.71	155.71	04/13/2022	
XCEL ENERGY	774879968	661 BRENTWOOD DR	04/07/2022	11.96	.00		
XCEL ENERGY	775553741	SEWER LIGHTS	04/13/2022	615.10	.00		
ROCKY MOUNTAIN ELECTRIC	9481	SEWER TREATMENT - AIERATO	04/01/2022	340.00	340.00	04/13/2022	
ROCKY MOUNTAIN ELECTRIC	9650	SEWER TREATMENT - AIERATO	04/01/2022	340.00	340.00	04/13/2022	
RHINEHART OIL CO., LLC	IN-754251-22	SEWER - GAS/DIESEL	04/08/2022	51.03	.00		
RHINEHART OIL CO., LLC	IN-762011-22	SEWER - GAS/DIESEL	04/13/2022	12.27	.00		
RHINEHART OIL CO., LLC	IN-766439-22	SEWER - GAS/DIESEL	04/15/2022	54.12	.00		
Total SEWER PLANT:				1,825.85	1,081.37		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
SEWER COLLECTION							
PINNACOL ASSURANCE COMP	112	Workers Comp	12/11/2021	142.21	142.21	01/31/2022	
PINNACOL ASSURANCE COMP	113	Workers Comp	03/11/2022	142.24	142.24	03/31/2022	
J-U-B ENGINEERS	0151606	SEWER COLLECTION PRO SER	04/11/2022	3,002.46	.00		
SPECTRUM	126548301020	SEWER COLLECTION PHONE	02/01/2022	116.85	116.85	04/08/2022	
SPECTRUM	126548301030	SEWER COLLECTION PHONE	03/01/2022	116.85	116.85	04/08/2022	
SPECTRUM	126548301040	SEWER COLLECTION PHONE	04/01/2022	116.85	116.85	04/08/2022	
AMAZON CAPITAL SERVICES	1WCF-4FNR-D	SEWER - COLLECTION - MAINT	04/01/2022	85.99	.00		
Total SEWER COLLECTION:				3,723.45	635.00		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
PINNACOL ASSURANCE COMP	112	Workers Comp	12/11/2021	38.78	38.78	01/31/2022	
PINNACOL ASSURANCE COMP	113	Workers Comp	03/11/2022	38.79	38.79	03/31/2022	
WASTE MANAGEMENT INC -	1727432-0576-	GARBAGE SERVICE	04/01/2022	15,676.94	15,676.94	04/08/2022	
SPECTRUM	126548301020	TRASH PHONE	02/01/2022	38.95	38.95	04/08/2022	
SPECTRUM	126548301030	TRASH PHONE	03/01/2022	38.95	38.95	04/08/2022	
SPECTRUM	126548301040	TRASH PHONE	04/01/2022	38.95	38.95	04/08/2022	
Total :				15,871.36	15,871.36		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
PARKS							
GOODWIN SERVICE, INC.	T437	TOILET CLEANING - RIVERBEN	04/01/2022	120.00	.00		
GOODWIN SERVICE, INC.	T437	TOILET CLEANING-BIKE TREK	04/01/2022	60.00	.00		
GOODWIN SERVICE, INC.	T437	VAULT CLEANING/ TOILET CLE	04/01/2022	300.00	.00		
PINNACOL ASSURANCE COMP	112	Workers Comp	12/11/2021	484.81	484.81	01/31/2022	
PINNACOL ASSURANCE COMP	113	Workers Comp	03/11/2022	484.90	484.90	03/31/2022	
CENTURY LINK	04.01.2022	1207 - RIVERBEND PARK	04/01/2022	126.50	126.50	04/13/2022	
UNITED RENTALS	204579910-00	PARKS - LIFT FOR LIGHT REMO	04/07/2022	1,176.28	.00		
WESTERN COLORADO AG-SER	68	WEED CONTROL- RIVERBEND	04/04/2022	897.32	.00		
WESTERN COLORADO AG-SER	77	PEACH BOWL WALKING TRACK	04/08/2022	382.60	.00		
XCEL ENERGY	775553741	PARKS LIGHTS	04/13/2022	161.02-	.00		
COOP COUNTRY	246817	PARKS SUPPLIES - FERTILIZER	04/04/2022	3,630.76	.00		
RHINEHART OIL CO., LLC	IN-754251-22	PARKS - GAS/DIESEL	04/08/2022	102.05	.00		
RHINEHART OIL CO., LLC	IN-762011-22	PARKS - GAS/DIESEL	04/13/2022	24.50	.00		
RHINEHART OIL CO., LLC	IN-766439-22	PARKS - GAS/DIESEL	04/15/2022	108.24	.00		
PHILLIP HURT	2022.04.11	PARKS - TRAVEL/TRAINING - AF	04/11/2022	99.51	99.51	04/13/2022	
PHILLIP HURT	2022.04.11	PARKS - TRAVEL/TRAINING - AF	04/11/2022	41.00	41.00	04/13/2022	
PHILLIP HURT	2022.04.11	PARKS - TRAVEL/TRAINING - AF	04/11/2022	87.75	87.75	04/13/2022	
AT&T MOBILITY LLC	287313337970	PARKS	03/20/2022	56.01	.00		
PAWNEE BUTTES SEED, INC	21/22-52626	PARKS - SEED	03/31/2022	1,065.76	.00		
Total PARKS:				9,086.97	1,324.47		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
POOL							
CENTURY LINK	04.01.2022	1067 - POOL INTERNET	04/01/2022	155.71	155.71	04/13/2022	
XCEL ENERGY	775553741	POOL LIGHTS	04/13/2022	263.22	.00		
Total POOL:				<u>418.93</u>	<u>155.71</u>		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
FACILITIES							
CURRENT SOLUTIONS, LLC.	10502	CLOUD BASED DOOR PROGRA	04/01/2022	65.00	.00		
HOME DEPOT CREDIT SERVCE	3020815	FACILITIES - PD LOCKS	04/04/2022	230.19	.00		
GUSTAVO ORTIZ	TP-04-2022	JANITORIAL SERVICES	04/17/2022	1,340.00	.00		
PEACHTREE HARDWARE AND	035821	BUILDING MAINTENANCE - SUP	03/03/2022	55.78	.00		
PINNACOL ASSURANCE COMP	112	Workers Comp	12/11/2021	290.88	290.88	01/31/2022	
PINNACOL ASSURANCE COMP	113	Workers Comp	03/11/2022	290.94	290.94	03/31/2022	
SUPERIOR ALARM, INC.	153095	MONITORING - FIRE STATION	04/19/2022	50.00	.00		
SUPERIOR ALARM, INC.	153096	MONITORING - REC CENTER	04/19/2022	50.00	.00		
XCEL ENERGY	775553741	FACILITIES LIGHTS	04/13/2022	486.05	.00		
XCEL ENERGY	776181514	711 IOWA - GYM	04/18/2022	850.70	.00		
TERMINIX	261513	PEST CONTROL	04/12/2022	65.00	.00		
ALSCO INC	LGRA2618121	BUILDING - REP & MAINT - FLO	04/01/2022	50.80	.00		
ALSCO INC	LGRA2620807	BUILDING - REP & MAINT - FLO	04/08/2022	50.80	.00		
ALSCO INC	LGRA2623401	BUILDING - REP & MAINT - FLO	04/15/2022	50.80	.00		
IMPERIAL BAG & PAPER CO LL	4308873	FACILITIES - CLEANING SUPPLI	04/13/2022	3,701.60	.00		
IMPERIAL BAG & PAPER CO LL	4308874	FACILITIES - CLEANING SUPPLI	04/13/2022	2,059.30	.00		
Total FACILITIES:				9,687.84	581.82		

Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid	Voided
HOME DEPOT CREDIT SERVICE	7020037	CAPITAL PROJECTS - OLD HS S	03/31/2022	400.02	.00		
PLAZA REPROGRAPHICS	283418	CAPITAL PROJECTS - CLINIC -	04/06/2022	288.00	.00		
J-U-B ENGINEERS	0151606	CAPITAL PROJECTS - OLD HS -	04/11/2022	210.00	.00		
J-U-B ENGINEERS	0151606	CAPITAL PROJECTS - OLD HS -	04/11/2022	4,638.99	.00		
J-U-B ENGINEERS	0151699	PALISADE HWY 6 MMOF - GRA	04/12/2022	45,552.90	.00		
STOLFUS & ASSOCIATES, INC	4000.049.01-0	CAPITAL PROJECTS - HWY 6 SI	04/15/2022	1,242.50	.00		
MOA, INC DBA/ MOA ARCHITEC	022108.00 - 2	CAPITAL PROJECTS - CLINIC	04/18/2022	14,612.61	.00		
MOA, INC DBA/ MOA ARCHITEC	2210801-1	CAPITAL PROJECTS - CLINIC	04/19/2022	3,520.00	.00		
Total :				70,465.02	.00		
Grand Totals:				199,324.40	34,401.36		

Finance Director: 
 (Finance Department Review and Approval for Payment)

Date: April 21, 2022

Town Manager: 
 (Administrative Review and Approval for Payment)

Date: April 21, 2022

Mayor: _____
 (Board of Trustees Review and Approval for Payment)

Date: _____

Town Clerk: _____
 (Document Recorded)

Date: _____

Report Criteria:

- Invoices with totals above \$0 included.
- Paid and unpaid invoices included.
- Invoice Detail.Input date = 04/07/2022-04/21/2022



**MINUTES OF THE REGULAR MEETING OF THE
PALISADE BOARD OF TRUSTEES
April 12, 2022**

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Greg Mikolai with Trustees present: Jamie Sommerville, Ellen Turner, Susan L’Hommedieu, Nicole Maxwell, and Mayor Pro-Tem Thea Chase. Absent was Bill Carlson. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Community Development (CD) Director Brian Rusche, Events & Parks (EP) Director Troy Ward, Police Chief Jesse Stanford, and Finance Director Travis Boyd.

AGENDA ADOPTION

Motion #1 by Trustee L’Hommedieu, seconded by Mayor Pro-Tem Chase, to approve the agenda as presented.

A voice vote was requested
Motion carried unanimously

PRESENTATIONS

Trustees Turner and Maxwell gave a presentation regarding Broadband opportunities for Palisade.

PUBLIC COMMENT

None was offered.

TOWN MANAGER REPORT

Town Manager Janet Hawkinson updated the Board of Trustees on the new clinic, the old high school gymnasium, and Highway 6.

EP Director Troy Ward informed the Board of up-to-date Bluegrass ticket sales and marketing plans.

Finance Director Boyd gave a brief presentation on quarterly sales tax.

CONSENT AGENDA

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.

- **Expenditures**
Approval of Bills from Various Town Funds – March 16, 2022 – April 6, 2022
- **Minutes**
Minutes from the March 22, 2022, Regular Board Meeting

Minutes from the April 5, 2022, Special Board Meeting

Motion #2 by Trustee Maxwell, seconded by Mayor Pro-Tem Chase, to approve the consent agenda as presented.

A roll call vote was requested.

Yes: Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee L’Hommedieu, Trustee Maxwell

No:

Absent: Trustee Carlson

Motion carried.

NEW BUSINESS***Palisade Gymnasium Balcony Bleachers***

Town Manager Hawkinson explained that the Board of Trustees requested staff to look into the cost of opening up the historic bleachers that were discovered in the Palisade Gymnasium, and project architect Eric with Chamberlain Architecture and project design/build contractor Mike with Dare-Case Contracting Services were present to explain the proposed project.

Eric and Mike gave a brief presentation on the proposed plan to build two sets of stairs, bring the bleachers into current building codes, and preserve their historical value. They added that the expected cost of the project is \$125,000.00.

Board members had a brief discussion, including the proposed two sets of staircases and the approximate number of people the bleachers will be able to hold (approximately 100 people per the architect – depending on building codes).

Motion #3 by Mayor Pro-Tem Chase, seconded by Trustee Maxwell to support moving forward with the project to update and remodel the historic bleachers in the Palisade Gymnasium for the approximate cost of \$125,000.00.

A roll call vote was requested.

Yes: Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee L’Hommedieu, Trustee Maxwell, Mayor Mikolai

No:

Absent: Trustee Carlson

Motion carried.

Contract for 2022 Palisade Bluegrass & Roots Festival Bar Management

PRE Director Troy Ward reviewed the proposed contract with Palisade Sunrise Rotary and explained that due to their professional and successful management of the Bluegrass bar in the past, staff looks forward to working with them again. He went on to explain that the proposed contract is a flat fee instead of a percentage of sales as had been done in the past to make the process simplified.

Representing the Palisade Sunrise Rotary Club, past president Bill Binnian stated they appreciate the simplification of the agreement by implementing a flat fee.

Mayor Pro-Tem Chase inquired about how tips would be handled at the festival. Mr. Binnian stated that per the proposed contract, all tips would be retained by the Palisade Sunrise Rotary Club.

Motion #4 by Trustee Maxwell, seconded by Trustee Turner to approve the proposed contract with Palisade Sunrise Rotary to run the bar at the 2022 Palisade Bluegrass and Roots Festival.

A roll call vote was requested.

Yes: Trustee Somerville, Mayor Pro-Tem Chase, Trustee L’Hommedieu, Trustee Maxwell, Mayor Mikolai, Trustee Turner

No:

Absent: Trustee Carlson

Motion carried.

Liquor License Renewal Application Review: Paddleboard Adventure Company

Town Clerk Keli Frasier gave a brief review of the approval requirements of the original application and the conditions imposed with that approval.

Applicant Danny Tebbencamp stated Paddleboard Adventure Company is all about the outdoor adventure, and the Apres bar is solely for after events. He went on to request an extension of the hours of operation.

Board members inquired about why the property line fence was temporary and stated that they had not heard any negative comments from the public regarding the business.

Mr. Tebbencamp stated that the fence is temporary because he does not own the property his business is located in.

Motion #5 by Trustee Maxwell, seconded by Trustee Somerville to approve the renewal of the liquor license application for Boardom Bound, LLC DBA Paddleboard Adventure Company with the conditions that the fence along the property line remain a requirement for operations, hours of operation must occur within 12:00 pm – 6:00 pm, and all future renewals do not need to come before the Board of Trustees if all requirements continue to be met.

A roll call vote was requested.

Yes: Mayor Pro-Tem Chase, Trustee L’Hommedieu, Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Somerville

No:

Absent: Trustee Carlson

Motion carried.

Review and Approval of New Bathrooms at Veterans Memorial Park

PRE Director Ward reviewed his staff report, including the different options staff looked at to replace the existing run-down bathrooms at Veterans Memorial Park.

Board members had a brief discussion regarding the self-cleaning aspect of the proposed bathroom and the maintenance requirements of the electronics contained within it.

Motion #6 by Trustee Somerville, seconded by Trustee Turner to approve the purchase of UrbenBlu restrooms for Veterans Memorial Park for the provided quote of \$150,000.00.

A roll call vote was requested.

Yes: Trustee L’Hommedieu, Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase

No:

Absent: Trustee Carlson

Motion carried.

Sidewalk Connection in Downtown Area – Create SID to complete sidewalks

Town Manager Hawkinson reviewed the map of the sidewalks staff is proposing improvement on and explained that the proposed Sidewalk Improvement District (SID) would have the Town pay 75% of the cost of the sidewalks and the residents pay 25%.

Motion #7 by Trustee L’Hommedieu, seconded by Trustee Somerville to move forward with staff working with the Town Attorney to create a Special Improvement District (SID) for sidewalk improvements.

A roll call vote was requested.

Yes: Trustee Maxwell, Mayor Mikolai, Trustee Turner, Trustee Somerville, Mayor Pro-Tem Chase, Trustee L’Hommedieu

No:

Absent: Trustee Carlson

Motion carried.

OPEN DISCUSSION

Trustee Maxwell thanked the Town staff for placing a fence by the skate park and for increased traffic patrols by the Police Department. She went on to seek support for making the parking spaces by the dentist’s office handicapped parking for special events being held downtown.

Trustee L’Hommedieu thanked staff and Board members for the flowers that were sent after her surgery.

Mayor Pro-Tem Chase announced that she participated in Taylor Elementary School’s 4th Grader Problem based Learning Projects Program and expressed how wonderful the experience was.

Mayor Mikolai asked the Board to support directing staff to make taking over the management of irrigation in the Town of Palisade a priority project. ***The consensus of the Board of Trustees is to have a work session with Town Attorney Jim Neu regarding irrigation in late May or early June.***

COMMITTEE REPORTS

Board members briefly explained the various meetings they had recently attended.

ADJOURNMENT

Motion #8 by Trustee L’Hommedieu, seconded by Trustee Somerville to adjourn the meeting at 7:56 pm.

A voice vote was requested.

Motion carried unanimously.

X

Greg Mikolai
Mayor

X

Keli Frasier
Town Clerk



**MINUTES OF THE REGULAR MEETING OF THE
PALISADE PLANNING COMMISSION
April 19, 2022**

The regular meeting of the Planning Commission for the Town of Palisade was called to order at 6:00 pm by Chairman Riley Parker with Commissioners present: Stan Harbaugh, Charlotte Wheeler, Penny Prinster, Dave Hull. Commissioner Hamilton was absent. A quorum was declared. Also in attendance were Community Development Director Brian Rusche and Administrative Assistant Shelley Kopasz.

AGENDA ADOPTION

Motion #1 by Commissioner Prinster, seconded by Commissioner Wheeler to approve the agenda as presented.

A voice vote was requested.
Motion carried unanimously.

PUBLIC COMMENT

No public comment was offered.

CERTIFICATE OF APPRECIATION

Presented to Commissioner Stan Harbaugh for his service to the Planning Commission.

CERTIFICATE OF APPRECIATION

Presented to Commissioner Charlotte Wheeler for her service to the Planning Commission.

APPROVAL OF MINUTES

March 1, 2022 Palisade Planning Commission Minutes

Motion #2 by Commissioner Prinster, seconded by Commissioner Wheeler, to approve the March 1, 2022 Palisade Planning Commission Minutes as presented.

A voice vote was requested.
Motion carried unanimously.

COMPREHENSIVE PLAN UPDATE

Community Development Director, Brian Rusche updated us on the process of the Comprehensive Plan. He stated that there have been three responses to the Comprehensive Plan and has interviews scheduled for April 20, 2022. Mr. Rusche has indicated that he would recruit Commissioner Harbaugh and Commissioner Hull to assist in choosing the firm. After the interviews, one successful firm will be brought forward to the Board of Trustees meeting, scheduled on April 26, 2022, to formalize the contract. Mr. Rusche plans to dedicate the First and Third meetings of the month available for the Comprehensive Plan.

Brian explained that one of the first steps is meeting with the steering committee within the RFQ and has indicated that the Planning Commission will function as that committee.

Commissioner Prinster inquired about the existing projects with the Subway and the Happy Camper. Mr. Rusche elaborated that the Happy Camper is moving forward with the CUP and that Subway is finishing projects in Grand Junction and will soon follow.

Commissioner Hull expressed the need for training of the Planning Commissioners. Mr. Rusche agreed and feels that when a new Planning Commission Board is in place, training opportunities would ensue.

PLANNING COMMISSION VACANCY UPDATE

Interviews are scheduled for 5:30 p.m. May 10, 2022 at the Board of Trustees meeting.

ADJOURNMENT

Motion #3 by Commissioner Harbaugh, seconded by Commissioner Wheeler to adjourn the meeting at 6:21 pm.

A voice vote was requested.
Motion carried unanimously.

X

Riley Parker
Planning Commission Chairman

X

Shelley Kopasz
Administrative Assistant



PALISADE BOARD OF TRUSTEES
Agenda Item Cover Sheet

Meeting Date: April 26, 2022

Presented By: Janet Hawkinson, Town Manager

Department: Administration

Re: Boards/Committees Appointments

SUBJECT: The Board appoints Trustees to represent the Town on boards and committees throughout Mesa County. Some Boards/Committees have voting power for appropriation of funds, and other Boards/Committees offer support and aid communication efforts.

SUMMARY:

** Boards/Committees are funded groups with voting responsibilities*

- **Fire Authority**
 - Active Voting Board Member
 - Meeting Details:
Where: Palisade Board Chambers – or other board rooms
When: Usually Mondays – once a month
Time: 6:00 pm

- **GVRTC – Grand Valley Regional Transportation Committee ***
 - The Town of Palisade contributes \$30,000.00 per year for bus service to Palisade
 - Active Voting Board Member
 - Meeting Details:
Where: Grand Junction City Hall Auditorium, 250 N. 5th St, Grand Junction, CO 81501
When: Every other month on the last Monday
Time: 3:00 – 5:00 pm

This Board works with Grand Valley Transit for bus services in the county. CDOT, the City of Grand Junction, the City of Fruita, the Town of Palisade, and Mesa County all participate on this Board.

- Comprehensive coordination of their respective transportation planning activities and transportation projects.
- Coordinate local funding efforts for regional transportation projects.
- Coordinate the study and initiation of regional transportation funding mechanisms.
- Through open information sharing, provide regional coordination and funding of transportation projects.

Visit <https://rtpo.mesacounty.us/globalassets/rtpo/gvrtc/bylaws-of-the-gvrtc.pdf> to view the

full bylaws.

- **TAB – Tourism Advisory Board ***

- Town of Palisade appointed Board – receives lodging fees to market Palisade
- Lodging fees average \$40,000 a year to be used for marketing
- Meeting Details:
Where: Palisade Civic Center 341 W 7th Street, Palisade
When: Second Thursday of every month
Time: 9:00 am – 11:00 am

- **Palisade Chamber of Commerce**

- Non-Voting Member
- Meeting Details:
Where: Palisade Chamber of Commerce, 305 S Main Street #102, Palisade, CO 81526
When: The first Tuesday of every month
Time: 5:30 pm
 - The Palisade Chamber of Commerce is committed to the success of area businesses by providing continuous business support.
 - Chamber members can take advantage of benefits, including networking, business consulting opportunities, advertising, and more.
 - They hold annual events to provide opportunities for local businesses and raise funds.

- **Colorado West Land Trust**

- Town of Palisade Contributes \$9,000.00 to support the “Buffer Zone”
- Ex-Officio - May run for the Board to Vote
- Meeting Details:
 - Colorado West Land Trust 120,000 acres conserved in 6 counties (Delta, Gunnison, Mesa, Montrose, Ouray, and San Miguel), Colorado West Land Trust seeks to meet both local and regional conservation needs.
 - As a private, non-profit organization, our mission is to protect and enhance agricultural land, wildlife habitat, and scenic lands in western Colorado to benefit the community at large, enrich lives, provide opportunities for outdoor recreation, and ensure our connection to the land for generations to come.

- **One Riverfront Commission**

- Town of Palisade Contributes \$3,500.00
- Non-Voting Member
- Meeting Details:
Where: Mesa County Courthouse Annex at 544 Rood Avenue, Grand Junction, Colorado, Training Room A
When: The third Tuesday of every other month
Time: 5:30 pm
 - One Riverfront is charged with planning, advocating, and implementing the many parts of a program to redevelop and reclaim the riverfront within the City & County.

- **CML – Colorado Municipal League – Policy Committee Representative**

- Town of Palisade Contributes \$1,607.00
- Meeting Details:

Changes

- The CML Policy Committee is a standing committee that develops the League's legislative program.
 - The membership is composed of representatives from each member municipality, CML sections, and district presidents. CML supports cooperation among local, state, and federal officials to provide a strong partnership with Colorado's cities and towns.
 - CML employs a dedicated advocacy team, a reliable source of information about legislative issues and their impact on Colorado's cities and towns and their residents.
-
- **AGNC**
 - Meeting Details: Once a month – various locations across western Colorado

BOARD DIRECTION: Appoint members to the various boards/committees.



PALISADE BOARD OF TRUSTEES
Agenda Item Cover Sheet

Meeting Date: April 26, 2022

Presented By: Janet Hawkinson, Town Manager

Department: Administration

Re: Appointment of Mayor Pro-Tem

SUBJECT: Appoint a Mayor Pro-Tem for a term of two years

SUMMARY: Per Palisade Municipal Code Article II, Section 2-24 “At its first meeting following each biennial election, the Board of Trustees shall choose one (1) of the Trustees as Mayor Pro Tem. The Mayor Pro Tem shall, in the absence of the Mayor from any meeting of the Board of Trustees or during the absence of the Mayor from the Town or his or her inability to act, perform the duties of the Mayor.”

BOARD DIRECTION: Appoint a Mayor Pro-Tem for a term of two years.



PALISADE BOARD OF TRUSTEES
Agenda Item Cover Sheet

Meeting Date: April 26, 2022

Presented By: James S. Neu, Karp Neu Hanlon, P.C.

Department: Administration

Re: Resolution 2022-09 Appointment of Town Officers

SUBJECT: Resolution 2022-09 entitled “A Resolution of the Board of Trustees of the Town of Palisade, Colorado, Appointing Town Officers.”

SUMMARY: Per Palisade Municipal Code Article III, Section 2-51 “There shall be appointed by the Board of Trustees at its first regular meeting succeeding each Town election, or as soon thereafter as practicable, a Town Clerk, a Town Treasurer a Town Administrator and a Town Attorney, who shall hold their offices for the period of two (2) years or until their successors are appointed and qualified, unless sooner removed according to law.”

BOARD DIRECTION: Approve Resolution 2022-09 appointing Town Officers.

**TOWN OF PALISADE, COLORADO
RESOLUTION NO. 2022-09**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF PALISADE,
COLORADO, APPOINTING TOWN OFFICERS**

WHEREAS, Sec. 2-51 of the Municipal Code authorizes and directs the Board of Trustees to appoint town officers by a majority vote of all members of the Board; and

WHEREAS, the appointment and/or reappointment of town officers shall occur at the first regular meeting of the Board of Trustees after each regular municipal election, or as soon thereafter as practicable; and

WHEREAS, the Board of Trustees adopted an organizational chart for the Town to reflect modern employment practices whereby the Town Administrator is responsible for supervision and management of all employees of the Town and the Board of Trustees directs and holds the Town Administrator accountable for such duties; and

WHEREAS, C.R.S. §31-4-304 requires the Board of Trustees to appoint a clerk and treasurer and those positions require day to day supervision and management, best undertaken by the Town Administrator since the Board of Trustees do not have continuous interaction with these employees; and

WHEREAS, modern employment practices and risk management dictate that the Board of Trustees not personally participate with the supervision and management of employees since a majority of the Board of Trustees is required to take action with proper notice and individual Board of Trustee direction of employees lacks authority, creates confusion, and disrupts the organization's hierarchy exposing the Town to liability under employment laws; and

WHEREAS, to properly implement the Town's organizational chart, the Board of Trustees finds it in the best interests of the Town to make the Town Administrator responsible for the clerk and treasurer positions and delegate the duties of those positions to employees that can be assigned such titles.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF PALISADE, COLORADO that the following persons shall be and are hereby appointed as Town Officers and that, unless otherwise specified, such persons shall hold their respective offices until the first regular meeting of the Board of Trustees after the next regular municipal election, and in no event longer than thirty (30) days after the swearing in of the next elected Board, unless removed earlier in accordance with C.R.S. 31-4-307:

Town Administrator:
Janet Hawkinson

Town Clerk and Town Treasurer:
Town Administrator, Janet Hawkinson, is appointed Town Clerk and Town Treasurer pursuant to C.R.S. §31-4-304 and accountable to the Board of Trustees

for the duties of the clerk and treasurer; however, such duties shall be delegated to employees by the Town Administrator and such employees may be assigned and utilize such titles on behalf of the Town, all under the supervision and management of the Town Administrator.

Town Attorney:

James Neu/Karp Neu Hanlon, P.C.

Town Prosecuting Attorney:

Angela Roff/Angela Roff, P.C.

Municipal Judge:

Daniel Robinson/Robison & Burkey

RESOLVED, APPROVED, AND ADOPTED this 26th day of April 2022.

TOWN OF PALISADE, COLORADO

By: _____
Greg Mikolai, Mayor

ATTEST:

Keli Frasier, Town Clerk



PALISADE BOARD OF TRUSTEES Agenda Item Cover Sheet

Meeting Date: April 26, 2022

Presented By: Brian Rusche, Community Development Director

Department: Community Development

Re: Contract for Palisade Comprehensive Plan Consultant

SUBJECT: CONTRACT FOR PALISADE COMPREHENSIVE PLAN CONSULTANT

SUMMARY: A Request for Qualifications (RFQ) was issued on March 11, 2022, for the update to the Palisade Comprehensive Plan. This project has been budgeted at \$50,000 (\$25,000 from DOLA EIAF Grant and \$25,000 General Fund).

Three (3) qualified responses were received to the RFQ on April 1, 2022. The three firms were Community Planning Strategies of Silverthorne, CO, Kaleidoscope Consulting of Albuquerque, NM, and Kaart Planning and Landscape Architecture of Grand Junction, CO.

The Community Development Director, along with Stan Harbaugh, Vice-Chairman of the Planning Commission and Trustee-elect, Dave Hull, Planning Commissioner, and Greg Moberg, Mesa County Community Development Director, conducted interviews of all three firms on April 20, 2022.

Based on the written response to the RFQ and the interviews, along with an evaluation of the firm's experience and project approach, the selection committee recommends that Community Planning Strategies (CPS) be hired as the consultant on this project.

BOARD DIRECTION: Direct the Town Manager to enter into a contract with Community Planning Strategies, LLC to be the consultant for the Palisade Comprehensive Plan Update.